



AZFirst Rookie Grant Summary

The AZFirst Rookie Grant Committee of AZFirst is accepting applications for the "AZFirst Rookie Grant Award." Arizona rookie FRC (FIRST Robotics Competition) teams are eligible to apply.

To be eligible for the AZFirst Rookie Grant, you must:

- Complete and submit the attached application by October 13, 2023, at 11:59 PM MST. The application must be filled out by one of mentors registered with FIRST for the team.
- Register with FIRST and participate in one FRC (FIRST Robotics Competition) Arizona Regional in each year of the grant funding.
- Submit a Business Plan for the team annually.
- Attend at least one workshop throughout the season annually (either online through FIRST or sanctioned by AZFirst).
- Have at least one committed adult mentor.
- Teams must participate in surveys and focus groups as requested by AZFirst.
- Provide documentation in Year 2 and Year 3 to show continued compliance with the Requirements.
- Be considered by FIRST (For Inspiration and Recognition of Science and Technology) to be a rookie team.

A "Rookie Team" is defined as:

- *Team associated with a school or organization that did not have a FIRST Robotics Competition team participate in the last 3 seasons, **and***
- *Does not have 6 or more student participants with prior FIRST Robotics Competition experience*
- *Eligible for the New Team Grant*

TEAM BUSINESS PLAN

Teams must submit an annual business plan. Topics should include such topics as: Mission Statement; Community Partners and Sponsors; Team Structure, Roles and Rules; Budget; Sustainability; Fundraising; Marketing; Team Member Demographics

Examples can be found on the FIRST website: <http://www.firstinspires.org/resource-library/fundraising-toolkit>

Grant Details:

Awarded teams will receive a total of \$7,000 (applied to FIRST registration fees) over the course of 3 consecutive seasons.

- Teams will receive \$3,000 in Season 1, \$2,000 in Season 2, and \$1,000 in Season 3 for FRC Team Registration
- Teams will receive an additional \$1,000 in Season 1 to offset cost of purchasing an "Everybot kit"
- Awarded teams will be responsible for raising the additional funding needed each season. If the remaining funding is not raised by the Rookie Team, AZFirst may revoke the Grant and request that FIRST return the grant money to AZFirst.
- Teams must apply for grant and meet all criteria in order to be eligible.
- Teams must fulfill grant obligations outlined above to receive the Year 2 and Year 3 disbursement.



**AZFirst Rookie Grant
APPLICATION AND RENEWAL INSTRUCTIONS**

To apply for the AZFirst Rookie Grant, you must provide each of the following documents to AZFirst no later than **Friday, October 13, 2023, 11:59 PM MST**:

- Your completed application form (indicate on the form your team/temporary team number with FIRST and the Arizona Regional event for which you will register), and
- A Business Plan for your team.

All materials should be mailed or e-mailed to AZFirst at the following address:

AZFirst
2355 West Chandler Blvd.
Chandler, Arizona 85224-6199
Attn: Ms. Annalisa Regalado
Phone: (480) 792-7200 (x7938)
E-Mail annalisa.regalado@microchip.com

AZFirst will notify the grant recipients no later than October 20, 2023. Funding will be applied directly to the grantee's FRC registration fee.

To receive Year 2 and Year 3 disbursements, you must provide the following documentation:

- a letter requesting grant disbursements by August 1 of Year 2 and Year 3;
- an updated Business Plan;
- confirmation of workshop(s) attended by the team during the year; and
- any other materials or documentation requested by AZFirst to assist it in determining whether you have met the criteria for renewal of the grant.

All such materials should be mailed or e-mailed to AZFirst at the address set forth above.



**AZFirst Rookie Grant
APPLICATION FORM**

1. Mentor Name: (Mr.) (Ms.)
(circle one) Last Name First Name M.I.
2. E-Mail Address: _____
3. Telephone No. (Indicate: Home; Cell; Work): _____
4. Organization/School: _____

Street Address

City State Zip
5. Organization/School Contact Name: _____
6. Organization/School Contact email/phone: _____
7. FRC AZ Regional Team Number: _____
8. FRC AZ Regional Team Name: _____
9. Number of Boys on team _____ Number of Girls on Team _____
10. Check the regional event you/your team will register to compete:
Arizona Valley (March 13-16, 2024), Chaparral High School _____
Arizona East (March 20-23, 2024), Corona Del Sol High School _____
Both Arizona Valley and Arizona East _____
11. Attach to this Application Form a Business Plan.

By signing this Application Form, I hereby certify that: (i) all information contained in or attached to this Application Form, or provided with this Application Form, is true, accurate and complete; and (ii) to the best of my knowledge, I am not an immediate or extended family member of: (a) an officer or director of AZFirst or Microchip Technology Inc.; (b) a substantial contributor to AZFirst; or (c) a member of the AZFirst Rookie Grant Committee of AZFirst.

Signature: _____ Date: _____



AZFirst Rookie Grant PROGRAM MATERIALS

AZFirst is pleased to announce that it is accepting applications for the AZFirst FRC (FIRST Robotics Competition) Rookie Grants. The deadline for grant applications is Friday, October 13, 2023 at 11:59 PM MST. AZFirst will select the recipient(s). The recipients will be notified directly by AZFirst no later than October 20, 2023.

The rookie grantee(s) will receive total award of \$7,000 over three years, applied to FIRST registration fees over the course of 3 consecutive seasons:

- Teams will receive \$3,000 in Season 1, \$2,000 in Season 2, and \$1,000 in Season 3 for FRC Team Registration
- Teams will receive an additional \$1,000 in Season 1 to offset cost of purchasing an “Everybot kit”
- Awarded teams will be responsible for raising the additional funding needed each season. If the remaining funding is not raised by the Rookie Team, AZFirst may revoke the Grant and request that FIRST return the grant money to AZFirst.
- Teams must apply for grant and meet all criteria in order to be eligible.
- Teams must fulfill grant obligations outlined above to receive the Year 2 and Year 3 disbursement.

TEAM BUSINESS PLAN

Teams must submit an annual business plan. Topics should include such topics as: Mission Statement; Community Partners and Sponsors; Team Structure, Roles and Rules; Budget; Sustainability; Fundraising; Marketing; Team Member Demographics

Examples can be found on the FIRST website: <http://www.firstinspires.org/resource-library/fundraising-toolkit>

To receive Year 2 and Year 3 disbursements, the recipient must timely provide required documentation and continue to meet the criteria covered by the grant.

Any Arizona rookie FRC team who meets the criteria is eligible to be considered for the AZFirst rookie grant provide that any member of the team is not an immediate or extended family member of: (i) an officer or director of AZFirst or Microchip Technology Inc.; (ii) a substantial contributor to AZFirst; or (iii) a member of AZFirst’s Rookie Grant Selection Committee.

A “Rookie Team” is defined as:

- *Team associated with a school or organization that did not have a FIRST Robotics Competition team participate in the last 3 seasons, **and***
- *Does not have 6 or more student participants with prior FIRST Robotics Competition experience*
- *Eligible for the New Team Grant*



AZFirst will select the AZFirst Rookie Grant recipients from among the eligible applicants based on the following award criteria:

1. **Business Plan Submission**
Teams must submit an annual business plan. Topics should include such topics as: Mission Statement; Community Partners and Sponsors; Team Structure, Roles and Rules; Budget; Sustainability; Fundraising; Marketing; Team Member Demographics

Examples can be found on the FIRST website: <http://www.firstinspires.org/resource-library/fundraising-toolkit>.
2. Participation in at least one FRC Arizona Regional Competition in each of the three consecutive years.
3. Attendance of at least one workshop throughout the season annually (either online through FIRST or sanctioned by AZFirst);
4. Team participation in surveys and focus groups as requested by AZFirst.

The funding will be applied to the teams' registration fee to attend an FRC Arizona Regional event and disbursed directly to FIRST (For Inspiration and Recognition of Science and Technology).

As a condition to accepting the AZFirst Rookie grant funds, the recipient must sign an agreement that requires the recipient, among other things (i) to inform AZFirst promptly in the event of any material change in the team's standing with FIRST (including, but not limited to, change in Lead Mentorship; ability of the team to participate in an Arizona FIRST regional event for any reason; and (ii) to repay promptly any portion of the FRC AZ Grant funds if AZFirst revokes or suspends the Grant. Eligibility to receive future funds is based on completion of all requirements as outlined.

To receive AZFirst Rookie Grant funds for the Year 1 covered by the award, the recipient must send AZFirst, no later than October 13, 2023, information including the Team number, the Arizona regional where the team is registered, and a Business Plan, along with the signed application. The team has until the FIRST kickoff to attend at least one workshop. The team must submit a continuation request annually by August 1 of Year 2 and Year 3. Within a reasonable period of time after receipt of such materials, AZFirst will process the recipient's request, determine whether the team has met the criteria for continuation of the AZFirst Rookie Grant, if appropriate, and disburse the funds to FIRST for the following grant year.

The criteria for renewal of the grant are as follows:

- The recipient team must fill out a renewal application,
- The recipient team must participate in at least one Arizona Regional event,
- The team must attend at least one workshop,
- The team must participate in surveys and/or focus groups as requested by AZFirst, and
- The team must submit an annual Business Plan.

AZFirst may revoke or suspend the Grant if AZFirst determines, in its sole and absolute judgment, that: (i) the recipient team fails to meet one or more of the renewal criteria; (ii) the recipient team has engaged in any act



that violates FIRST participation rules and/or regulations; or (iii) the recipient team knows, or should have known, that any information provided by the recipient to AZFirst (including, but not limited to, any information contained in or attached to the recipient's application form or provided to AZFirst in connection with the recipient's application form or application for renewal) is untrue, inaccurate or incomplete. If AZFirst suspends the Grant, AZFirst may reinstate the Grant for a subsequent period if AZFirst determines, in its sole and absolute judgment, that the team, at the time of reinstatement, meets all of the renewal criteria.

If a grant is suspended or revoked, AZFirst reserves the right to award any or all of the unused grant funds to any team for any purpose consistent with AZFirst's charitable purposes.

All decisions by AZFirst regarding grants, renewals, revocations, suspensions, and reinstatements are final and may not be appealed for any reason.